Addendum to Affirmative Fair Housing Marketing Plan adopted on June 15, 2016 ("AFHMP") by 839 Management LLC ("Applicant") covering 839 Prospect Avenue, Westbury, Town of North Hempstead, County of Nassau, New York (Section: 11; Block: 1, Lot: 45-47), Census Tract Number: 3042.01 ("Project").

1. The Project includes 18 residential units all of which will be available for rent, 10 are deemed affordable housing units. The 8 market rate units are located as per the unit chart, attached hereto as Exhibit A.

2. As indicated in the body of the AFHMP, the Project is not "housing for older persons".

3. Applicant will use fair housing logo or phrase "Equal Housing Opportunity" on all advertising described in the AFHMP.

4. Applicant will distribute written information regarding the availability of affordable units at the Project to all contacts set forth in the AFHMP and in addition to the NCIDA Affordable Housing Availability Contact List attached hereto as Exhibit B, and incorporated herein by reference.

5. The Long Island Housing Partnership will conduct the marketing and initial rent up, in conjunction with Applicant, as described more fully in the AFHMP.

6. Applicant used, or caused to be used, as the case may be, an initial application period with a starting date of September 7, 2016, ending on October 7, 2016, which is for a period at least thirty (30) days after the marketing described in the AFHMP, as amended by this Addendum, commenced. As stated in the AFHMP, following the initial application period, all applications will be considered through the use of a lottery and not on a first-come first-served basis, unless the number of applications received during the initial application period is less than the total number of units available for rental.

7. Applicant will maintain and require that the Long Island Housing Partnership maintain records of the activities it undertakes to implement the marketing plan set forth in the AFHMP, as amended by this Addendum.

The AFHMP, as modified by this Addendum, shall become effective as of December 15, 2016.

839 Management LLC
By: James J. Vilardi, Managing Member
# Exhibit A

**839 Prospect** — Listing of units indicating which are rent restricted and at what level

<table>
<thead>
<tr>
<th>Floor One</th>
<th>1A</th>
<th>1B</th>
<th>1C</th>
<th>1D</th>
<th>1E</th>
<th>1F</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rent</td>
<td>50%</td>
<td>Market</td>
<td>Market</td>
<td>Market</td>
<td>Market</td>
<td>30% AMI</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Floor Two</th>
<th>2A</th>
<th>2B</th>
<th>2C</th>
<th>2D</th>
<th>2E</th>
<th>2F</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rent</td>
<td>Market</td>
<td>Market</td>
<td>(HOME CDBG)</td>
<td>(HOME CDBG)</td>
<td>(HOME CDBG)</td>
<td>(HOME CDBG)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Floor Three</th>
<th>3A</th>
<th>3B</th>
<th>3C</th>
<th>3D</th>
<th>3E</th>
<th>3F</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rent</td>
<td>Market</td>
<td>Market</td>
<td>(HOME CDBG)</td>
<td>(HOME CDBG)</td>
<td>(HOME CDBG)</td>
<td>(HOME CDBG)</td>
</tr>
</tbody>
</table>

Note: For left of building 1 - For right of building.
EXHIBIT B

NCIDA
Affordable Housing Availability Contact List

1. Long Island Housing Services
   640 Johnson Ave #8, Bohemia, NY 11716

2. Community Development Corporation of Long Island
   2100 Middle Country Road, Centereach, New York 11720

3. Community Housing Innovations – Nassau County
   175 Fulton Avenue, #211B, Hempstead, NY 11550

4. Economic Opportunity Commission of Nassau County
   281 Babylon Turnpike, Roosevelt, NY 11575

5. ERASE Racism
   6800 Jericho Turnpike, Suite 100W, Syosset, NY 11791

6. Family and Children's Association
   100 East Old Country Road, Mineola, NY 11501

7. Family Service League of Long Island
   790 Park Avenue, Huntington, NY 11743

8. HELP USA – HELP Suffolk
   685 Brookhaven Avenue, North Bellport, NY 11713

9. Hispanic Brotherhood of Rockville Centre
   59 Clinton Ave, Rockville Centre, NY 11570

10. Long Island Center for Independent Living
    3601 Hempstead Turnpike Suite 208, Levittown, NY 11756

11. Long Island Housing Partnership
    180 Oser Avenue, Hauppauge, NY 11788

12. Long Island Progressive Coalition
    90 Pennsylvania Avenue, Massapequa, NY 11768

13. Make The Road New York
    92-10 Roosevelt Avenue, Jackson Heights, NY 11372
14. NAACP Freeport/Roosevelt
   P.O. Box 292, Roosevelt, NY 11575

15. NAACP Glen Cove
   P.O. Box 449, Glen Cove, NY 11542

16. NAACP Huntington
    P.O. Box 3044, Huntington Station, NY 11746

17. NAACP Hempstead
    P.O. Box 169, Hempstead, NY 11511

18. NAACP Lakeview
    P.O. Box 268, West Hempstead, NY 11552

19. NAACP Westbury
    P.O. Box 10602, Westbury, NY 11509

20. Nassau County Office of Housing & Community Development
    51 Main Street, 1st Floor - Suite C, Hempstead, NY 11550

21. New York Communities for Change
    91 N. Franklin, Room 209, Hempstead, NY 11550
Note to all applicants/respondents: This form was developed with Nuance, the official HUD software for the creation of HUD forms. HUD has made available instructions for downloading a free installation of a Nuance reader that allows the user to fill-in and save this form in Nuance. Please see http://portal.hud.gov/hudportal/documents/huddoc?cenum=underappliedInstall for the instructions. Using Nuance software is the only means of completing this form.

**Affirmative Fair Housing Marketing Plan (AFHMP) - Multifamily Housing**

<table>
<thead>
<tr>
<th>1a. Project Name &amp; Address (Including City, County, State &amp; Zip Code)</th>
<th>1b. Project Contract Number</th>
<th>1c. No. of Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>839 Prospect Avenue, New Cassel, NY 11590</td>
<td></td>
<td>18</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1d. Census Tract</th>
<th>1e. Housing/Expanded Housing Market Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>3042.01</td>
<td>Housing Market Area: North Hempstead</td>
</tr>
<tr>
<td></td>
<td>Expanded Housing Market Area: Nassau/Queens County</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1f. Managing Agent Name, Address (including City, County, State &amp; Zip Code), Telephone Number &amp; Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>830 Management LLC, 146 N. Central Avenue Valley Stream, NY 11580 - (516)371-1912 <a href="mailto:james.vilardi@bgcinc.biz">james.vilardi@bgcinc.biz</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1g. Application/Owner/Developer Name, Address (including City, County, State &amp; Zip Code), Telephone Number &amp; Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>830 Management LLC, 146 N. Central Avenue Valley Stream, NY 11580 - (516)371-1912 <a href="mailto:james.vilardi@bgcinc.biz">james.vilardi@bgcinc.biz</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1h. Entity Responsible for Marketing (check all that apply)</th>
</tr>
</thead>
<tbody>
<tr>
<td>✅ Owner</td>
</tr>
<tr>
<td>□ Agent</td>
</tr>
<tr>
<td>□ Other (specify)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Position, Name (if known), Address (including City, County, State &amp; Zip Code), Telephone Number &amp; Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>James J. Vilardi, Managing Director, 146 N. Central Avenue Valley Stream, NY 11530 - (516)593-3639 <a href="mailto:james.vilardi@bgcinc.biz">james.vilardi@bgcinc.biz</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1i. To whom should approval and other correspondence concerning this AFHMP be sent? Indicate Name, Address (including City, State &amp; Zip Code), Telephone Number &amp; E-Mail Address.</th>
</tr>
</thead>
<tbody>
<tr>
<td>James J. Vilardi, Managing Director, 146 N. Central Avenue Valley Stream, NY 11530 - (516)593-3639 <a href="mailto:james.vilardi@bgcinc.biz">james.vilardi@bgcinc.biz</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2a. Affirmative Fair Housing Marketing Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plan Type: Initial Plan</td>
</tr>
<tr>
<td>Reason(s) for current update:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2b. HUD-Approved Occupancy of the Project (check all that apply)</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Elderly</td>
</tr>
<tr>
<td>✅ Family</td>
</tr>
<tr>
<td>□ Mixed (Elderly/Disabled)</td>
</tr>
<tr>
<td>□ Disabled</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2c. Date of Initial Occupancy</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/01/2016</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2d. Advertising Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advertising must begin at least 90 days prior to initial or renewed occupancy for construction and substantial rehabilitation projects.</td>
</tr>
<tr>
<td>Date advertising began or will begin: 06/15/2016</td>
</tr>
</tbody>
</table>

For existing projects, select below the reason advertising will be used:

- [ ] To fill existing unit vacancies
- [ ] To place applicants on a waiting list (which currently has ______ individuals)
- [ ] To reopen a closed waiting list (which currently has ______ individuals)
3a. Demographics of Project and Housing Market Area
Complete and submit Worksheet 1.

3b. Targeted Marketing Activity
Based on your completed Worksheet 1, indicate which demographic group(s) in the housing market area is/are least likely to apply for the housing without special outreach efforts. (Check all that apply):

- White
- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- Hispanic or Latino
- Persons with Disabilities
- Families with Children
- Other ethnic group, religion, etc. (Specify):

4a. Residency Preference
Is the owner requesting a residency preference? If yes, complete questions 1 through 5. If no, proceed to Block 4b.

1. Type: [Please Select Type]

2. Is the residency preference area:
   The same as the AHFMP housing/expanned housing market area as identified in Block 1c? [Please Select Yes or No]
   The same as the residency preference area of the local PHA in whose jurisdiction the project is located? [Please Select Yes or No]

3. What is the geographic area for the residency preference?
   N/A

4. What is the reason for having a residency preference?
   N/A

5. How do you plan to periodically evaluate your residency preference to ensure that it is in accordance with the non-discrimination and equal opportunity requirements in 24 CFR 5.105(a)?
   N/A

Complete and submit Worksheet 2 when requesting a residency preference (see also 24 CFR 5.655(c)(1)) for residency preference requirements. The requirements in 24 CFR 5.655(c)(1) will be used by HUD as guidelines for evaluating residency preferences consistent with the applicable HUD program requirements. See also HUD Occupancy Handbook (4350.3) Chapter 4, Section 4.6 for additional guidance on preferences.

4b. Proposed Marketing Activities: Community Contacts
Complete and submit Worksheet 3 to describe your use of community contacts to market the project to those least likely to apply.

4c. Proposed Marketing Activities: Methods of Advertising
Complete and submit Worksheet 4 to describe your proposed methods of advertising that will be used to market to those least likely to apply. Attach copies of advertisements, radio and television spots, Internet advertisements, websites, and brochures, etc.
5a. Fair Housing Poster
The Fair Housing Poster must be prominently displayed in all offices in which sale or rental activity takes place (24 CFR 203.620(e)). Check below all locations where the Poster will be displayed.

☑ Rental Office  ☑ Real Estate Office  ☑ Model Unit  ☐ Other (specify)  

5b. Affirmative Fair Housing Marketing Plan
The APHMP must be available for public inspection at the sales or rental office (24 CFR 203.625). Check below all locations where the APHMP will be made available.

☑ Rental Office  ☑ Real Estate Office  ☑ Model Unit  ☑ Entrance to Project  ☐ Other (specify)  

5c. Project Site Sign
Project Site Signs, if any, must display in a conspicuous position the HUD approved Equal Housing Opportunity logo, slogan, or statement (24 CFR 203.623). Check below all locations where the Project Site Sign will be displayed. Please submit photos of Project signs.

☑ Rental Office  ☑ Real Estate Office  ☑ Model Unit  ☑ Entrance to Project  ☐ Other (specify)  

The size of the Project Site Sign will be 4 [ ] x 8 [ ]
The Equal Housing Opportunity logo or slogan or statement will be 1 [ ] x 1 [ ]

6. Evaluation of Marketing Activities

Explain the evaluation process you will use to determine whether your marketing activities have been successful in attracting individuals least likely to apply, how often you will make this determination, and how you will make decisions about future marketing based on the evaluation process.

839 Management LLC in conjunction with the Long Island Housing Partnership will launch and maintain an aggressive and well thought out marketing plan to attract the ethnic groups listed in question box 3B. The evaluation process will be ongoing throughout the marketing period and will be evaluated by proof of contact with community groups and individuals identified as underserved ethnic groups, and the percentage of underrepresented group members that actually respond to advertising and/or other educational materials about the availability of affordable housing. Phase 1 of the rental process, which will comprise six of eighteen units, will be evaluated as to the success of attracting the underserved and identified ethnic groups such as Whites, Asians, Native Americans, and Persons with disabilities. If at least one apartment in Phase 1 is not rented to the identified underserved population, then additional marketing and educational materials will be disseminated throughout target communities to accomplish the Fair Housing Goals of this plan.
7a. **Marketing Staff**
What staff positions are/will be responsible for affirmative marketing?

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7b. **Staff Training and Assessment: AFHMP**
1. Has staff been trained on the AFHMP? [Please Select: Yes or No]
2. Has staff been instructed in writing and orally on non-discrimination and fair housing policies as required by 24 CFR 200.820(c)? [Please Select: Yes or No]
3. If yes, who provides instruction on the AFHMP and Fair Housing Act, and how frequently?

   

4. Do you periodically assess staff skills on the use of the AFHMP and the application of the Fair Housing Act? [Please Select: Yes or No]
5. If yes, how and how often?

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7c. **Tenant Selection Training/Staff**
1. Has staff been trained on tenant selection in accordance with the project's occupancy policy, including any residency preferences? [Please Select: Yes or No]
2. What staff positions are/will be responsible for tenant selection?

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7d. **Staff Instruction/Training:**
Describe AFHMP/Fair Housing Act staff training, already provided or to be provided, to whom it was/will be provided, content of training, and the dates of past and anticipated training. Please include copies of any AFHMP/Fair Housing staff training materials.

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8. Additional Considerations is there anything else you would like to tell us about your AFHMP to help ensure that your program is marketed to those least likely to apply for housing in your project? Please attach additional sheets as needed.

9. Review and Update
By signing this form, the applicant/respondent agrees to implement its AFHMP and to review and update its AFHMP in accordance with the instructions to item 9 of this form in order to ensure continued compliance with HUD's Affirmative Fair Housing Marketing Regulations (see 24 CFR Part 206, Subpart M). I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (See 18 U.S.C. 1001, 1010, 1012, 31 U.S.C. 3729, 3802).

Signature of person submitting this Plan & Date of Submission (mm/dd/yyyy)

Name (type or print) 

Title & Name of Company 

For HUD-Office of Housing Use Only
Reviewing Official:

[ ] Approval 
[ ] Disapproval

Signature & Date (mm/dd/yyyy) 

Name (type or print) 

Title 

For HUD-Office of Fair Housing and Equal Opportunity Use Only

Signature & Date (mm/dd/yyyy) 

Name (type or print) 

Title 

[ ] Approval 
[ ] Disapproval

Name (type or print) 

Title 

[ ] Approval 
[ ] Disapproval

Name (type or print) 

Title 

[ ] Approval 
[ ] Disapproval

Name (type or print) 

Title
Public reporting burden for this collection of information is estimated to average six (6) hours per initial response, and four (4) hours for updated plans, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid Office of Management and Budget (OMB) control number.

Purpose of Form: All applicants for participation in FHA subsidized and unsubsidized multifamily housing programs with five or more units (see 24 CFR 200.615) must complete this Affirmative Fair Housing Marketing Plan (AFHMP) form as specified in 24 CFR 200.620, and in accordance with the requirements in 24 CFR 200.620. The purpose of this AFHMP is to help applicants offer equal housing opportunities regardless of race, color, national origin, religion, sex, familial status, or disability. The AFHMP helps owners/agents (respondents) effectively market the availability of housing opportunities to individuals of both minority and non-minority groups that are least likely to apply for occupancy. Affirmative fair housing marketing and planning should be part of all new construction, substantial rehabilitation, and existing project marketing and advertising activities.

An AFHMP program, as specified in this Plan, shall be in effect for each multifamily project throughout the life of the mortgage (24 CFR 200.620(a)). The AFHMP, once approved by HUD, must be made available for public inspection at the sales or rental offices of the respondent (24 CFR 200.625) and may not be revised without HUD approval. This form contains no questions of a confidential nature.

Applicability: The form and worksheets must be completed and submitted by all FHA subsidized and unsubsidized multifamily housing program applicants.

INSTRUCTIONS:
Send completed form and worksheets to your local HUD Office, Attention: Director, Office of Housing

Part 1: Applicant/Respondent and Project Identification. Blocks 1a, 1b, 1c, 1g, 1h, and 1i are self-explanatory.

Block 1c: Respondents may obtain the Census tract number from the U.S. Census Bureau (http://factfinder.census.gov/main.html) when completing Worksheet One.

Block 1e: Respondents should identify both the housing market area and the expanded housing market area for their multifamily housing projects. Use abbreviations if necessary. A housing market area is the area from which a multifamily housing project owner/agent may reasonably expect to draw a substantial number of its tenants. This could be a county or Metropolitan Division. The U.S. Census Bureau provides a range of levels to draw from.

An expanded housing market area is a larger geographic area such as a Metropolitan Division or a Metropolitan Statistical Area, which may provide additional demographic diversity in terms of race, color, national origin, religion, sex, familial status, or disability.

Block 1f: The applicant should complete this block only if a Managing Agent (the agent cannot be the applicant) is implementing the AFHMP.

Part 2: Type of AFHMP

Block 2a: Respondents should indicate the status of the AFHMP, i.e., initial or updated, as well as the date of the first approved AFHMP. Respondents should also provide the reason(s) for the current update, whether the update is based on the five-year review or due to significant changes in project or local demographics (See instructions for Part 9).

Block 2b: Respondents should identify all groups HUD has approved for occupancy in the subject project, in accordance with the contract, grant, etc.

Block 2e: Respondents should specify the date the project was first occupied.

Block 2f: For new construction and substantial rehabilitation projects, advertising must begin at least 30 days prior to initial occupancy. In the case of existing projects, respondents should indicate whether the advertising will be used to fill existing vacancies, to place individuals on the project's waiting list, or to re-open a closed waiting list. Please indicate how many people are on the waiting list when advertising begins.
Part 3 Demographics and Marketing Area.

"Least likely to apply" means that there is an identifiable presence of a specific demographic group in the housing market area, but members of that group are not likely to apply for the housing without targeted outreach, including marketing materials in other languages for limited English proficient individuals, and alternative formats for persons with disabilities. Reasons for not applying may include, but are not limited to, insufficient information about housing opportunities, language barriers, or transportation impediments.

Block 3a - Using Worksheet 1, the respondent should indicate the demographic composition of the project's residents, current project applicant data, census tract, housing market area, and expanded housing market area. The applicable housing market area and expanded housing market area should be indicated in Block 1. Compare groups within row/decade columns on Worksheet 1 to identify any under-represented group(s) relative to the surrounding housing market area and expanded housing market area. That is, those group(s) "least likely to apply" for the housing without targeted outreach and marketing. If there is a particular group or subgroup with members of a protected class that has an identifiable presence in the housing market area, but is not included in Worksheet 1, please specify under "Other."

Respondents should use the most current demographic data from the U.S. Census or another official source such as a local government planning office. Please indicate the source of your data in Part 8 of this form.

Block 3b - Using the information from the completed Worksheet 1, respondents should identify the demographic group(s) least likely to apply for the housing without special outreach efforts by checking all that apply.

Part 4 - Marketing Program and Residency Preference (if any).

Block 4a - A residency preference is a preference for admission of persons who reside or work in a specified geographic area (see 24 CFR 5.655(c)(1)(ii)). Respondents should indicate whether a residency preference is being utilized, and if so, respondents should specify if it is new, revised, or continuing. If a respondent wishes to utilize a residency preference, it must state the preference area and provide a map delineating the precise area and state the reason for having such a preference. The respondent must ensure that the preference is in accordance with the non-discrimination and equal opportunity requirements in 24 CFR 5.105(a) (see 24 CFR 5.655(c)(1)).

Respondents should use Worksheet 2 to show how the percentage of the eligible population living or working in the residency preference area compares to that of residents of the project, project applicant data, census tract, housing market area, and expanded housing market area. The percentages would be the same as shown on completed Worksheet 1.

Block 4b - Using Worksheet 3, respondents should describe their use of community contacts to help market the project to those least likely to apply. This table should include the name of the contact person, his/her address, telephone number, previous experience working with the target population(s), the approximate date contact was initiated, and the specific role the community contact will play in assisting with affirmative fair housing marketing or outreach.

Block 4c - Using Worksheet 4, respondents should describe their proposed method(s) of advertising to market to those least likely to apply. This table should identify each media option, the reason for choosing this media, and the language of the advertisement. Alternative format(s) that will be used to reach persons with disabilities, and logo(s) that will appear on the various materials (as well as their size) should be described.

Please attach a copy of the advertising or marketing material.

Part 5 - Availability of the Fair Housing Poster, AFHMP, and Project Site Sign.

Block 5a - A Fair Housing Poster must be prominently displayed in all offices in which sale or rental activity takes place (24 CFR 200.620(a)). Respondents should indicate all locations where the Fair Housing Poster will be displayed.

Block 5b - An AFHMP must be available for public inspection at the sales or rental office (24 CFR 200.625). Check all of the locations where the AFHMP will be available.

Block 5c - The Project Site Sign must display in a conspicuous position the HUD-approved Equal Housing Opportunity logo, slogan, or statement (24 CFR 200.630(b)). Respondents should indicate where the Project Site Sign will be displayed, as well as the size of the Sign and the size of the logo, slogan, or statement. Please submit photographs of project site signs.
Part 6 - Evaluation of Marketing Activities.

Respondents should explain the evaluation process to be used to determine if they have been successful in attracting those individuals identified as least likely to apply. Respondents should also explain how they will make decisions about future marketing activities based on the evaluations.

Part 7 - Marketing Staff and Training.

Block 7a - Respondents should identify staff positions that are/will be responsible for affirmative marketing.

Block 7b - Respondents should indicate whether staff has been trained on the AFIHMP and Fair Housing Act. Please indicate who provides the training and how frequently. In addition, respondents should specify whether they periodically assess staff members’ skills in using the AFIHMP and in applying the Fair Housing Act. They should state how often they assess employee skills and how they conduct the assessment.

Block 7c - Respondents should indicate whether staff has been trained on tenant selection in accordance with the project’s occupancy policy, including residency preferences (if any). Respondents should also identify those staff positions that are/will be responsible for tenant selection.

Block 7d - Respondents should include copies of any written materials related to staff training, and identify the dates of cast and anticipated training.

Part 8 - Additional Considerations.

Respondents should describe their efforts not previously mentioned that were or planned to attract those individuals least likely to apply for the subject housing.

Part 9 - Review and Update.

By signing the respondent assumes responsibility for implementing the AFIHMP. Respondents must review their AFIHMP every five years or when the local Community Development jurisdiction’s Consolidated Plan is updated or when there are significant changes in the demographics of the project or the local housing market area. When reviewing the plan, the respondent should consider the current demographics of the housing market area to determine if there have been demographic changes in the population in terms of race, color, national origin, religion, sex, familial status, or disability. The respondent will then determine if the population least likely to apply for the housing is still the population identified in the AFIHMP, whether the advertising and publicity cited in the current AFIHMP are still appropriate, or whether advertising sources should be modified or expanded. Even if the demographics of the housing market area have not changed, the respondent should determine if the outreach currently being performed is reaching those it is intended to reach as measured by project occupancy and applicant data. If not, the AFIHMP should be updated. The revised AFIHMP must be submitted to HUD for approval. HUD may review whether the affirmative marketing is actually being performed in accordance with the AFIHMP. If based on their review, respondents determine the AFIHMP does not need to be revised, they should maintain a file documenting what was reviewed, what was found as a result of the review, and why no changes were required. HUD may review this documentation.

Notification of Intent to Begin Marketing.

No later than 90 days prior to the initiation of rental marketing activities, the respondent must submit notification of intent to begin marketing. The notification is required by the AFIHMP Compliance Regulations (24 CFR 105.15). The notification is submitted to the Office of Housing in the HUD Office servicing the locality in which the proposed housing will be located. Upon receipt of the Notification of Intent to Begin Marketing from the applicant, the monitoring office will review any previously approved plan and may schedule a pre-occupancy conference. Such conference will be held prior to initiation of site/rental marketing activities. At this conference, the previously approved AFIHMP will be reviewed with the applicant to determine if the plan, and/or its proposed implementation, requires modification prior to initiation of marketing in order to achieve the objectives of the AFIHMP regulation and the plan.

OMB approval of the AFIHMP includes approval of this notification procedure as part of the AFIHMP. The current hours for such notification are included in the total designated for this AFIHMP form.
Worksheet 1: Determining Demographic Groups Least Likely to Apply for Housing Opportunities
(See AFHMP, Block 3b)

In the respective columns below, indicate the percentage of demographic groups among the project's residents, current project applicant data, census tract, housing market area, and expanded housing market area (See instructions to Block 1e). If you are a new construction or substantial rehabilitation project and do not have residents or project applicant data, only report information for census tract, housing market area, and expanded market area. The purpose of this information is to identify any under-representation of certain demographic groups in terms of race, color, national origin, religion, sex, family status, or disability. If there is significant under-representation of any demographic group among project residents or current applicants in relation to the housing/expanded housing market area, then targeted outreach and marketing should be directed towards these individuals least likely to apply. Please indicate under-represented groups in Block 3b of the AFHMP. Please attach maps showing both the housing market area and the expanded housing market area.

<table>
<thead>
<tr>
<th>Demographic Characteristics</th>
<th>Projects Residents</th>
<th>Project's Applicant Data</th>
<th>Census Tract</th>
<th>Housing Market Area</th>
<th>Expanded Housing Market Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>% White</td>
<td>Vacant</td>
<td></td>
<td>25%</td>
<td>63.8%</td>
<td>73%</td>
</tr>
<tr>
<td>% Black or African American</td>
<td>Vacant</td>
<td></td>
<td>33.2%</td>
<td>5.3%</td>
<td>12.6%</td>
</tr>
<tr>
<td>% Hispanic or Latino</td>
<td>Vacant</td>
<td></td>
<td>63.3%</td>
<td>12.6%</td>
<td>16.1%</td>
</tr>
<tr>
<td>% Asian</td>
<td>Vacant</td>
<td></td>
<td>1.4%</td>
<td>14.5%</td>
<td>8.1%</td>
</tr>
<tr>
<td>% American Indian or Alaskan Native</td>
<td>Vacant</td>
<td></td>
<td>0.08%</td>
<td>0.1%</td>
<td>0.2%</td>
</tr>
<tr>
<td>% Native Hawaiian or Pacific Islander</td>
<td>Vacant</td>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>% Persons with Disabilities</td>
<td>Vacant</td>
<td></td>
<td>3.7%</td>
<td>0.04%</td>
<td>4.8%</td>
</tr>
<tr>
<td>% Families with Children under the age of 18</td>
<td>Vacant</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Other (specify)</td>
<td>Vacant</td>
<td></td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Worksheet 2: Establishing a Residency Preference Area (See AFHMP, Block 4a)

Complete this Worksheet if you wish to continue, revise, or add a residency preference, which is a preference for admission of persons who reside or work in a specified geographic area (see 24 CFR 5.655(c)(1)(ii)). If a residency preference is utilized, the preference must be in accordance with the non-discrimination and equal opportunity requirements contained in 24 CFR 5.08(a). This Worksheet will help show how the percentage of the population in the residency preference area compares to the demographics of the project's residents, applicant data, census tract, housing market area, and expanded housing market area. Please attach a map clearly delineating the residency preference geographical area.

<table>
<thead>
<tr>
<th>Demographic Characteristics</th>
<th>Project's Residents (as determined in Worksheet 1)</th>
<th>Project's Applicant Data (as determined in Worksheet 1)</th>
<th>Census Tract (as determined in Worksheet 1)</th>
<th>Housing Market Area (as determined in Worksheet 1)</th>
<th>Expanded Housing Market Area (as determined in Worksheet 1)</th>
<th>Residency Preference Area (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>% White</td>
<td>N/A</td>
<td>N/A</td>
<td>28%</td>
<td>64.9%</td>
<td>73%</td>
<td>N/A</td>
</tr>
<tr>
<td>% Black or African American</td>
<td>N/A</td>
<td>N/A</td>
<td>36.2%</td>
<td>5.3%</td>
<td>12.8%</td>
<td>N/A</td>
</tr>
<tr>
<td>% Hispanic or Latino</td>
<td>N/A</td>
<td>N/A</td>
<td>53.8%</td>
<td>12.8%</td>
<td>16.1%</td>
<td>N/A</td>
</tr>
<tr>
<td>% Asian</td>
<td>N/A</td>
<td>N/A</td>
<td>1.4%</td>
<td>14.9%</td>
<td>5.1%</td>
<td>N/A</td>
</tr>
<tr>
<td>% American Indian or Alaskan Native</td>
<td>N/A</td>
<td>N/A</td>
<td>0.08%</td>
<td>1%</td>
<td>0.02%</td>
<td>N/A</td>
</tr>
<tr>
<td>% Native Hawaiian or Pacific Islander</td>
<td>N/A</td>
<td>N/A</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td>N/A</td>
</tr>
<tr>
<td>% Persons with Disabilities</td>
<td>N/A</td>
<td>N/A</td>
<td>3.7%</td>
<td>0.04%</td>
<td>4.8%</td>
<td>N/A</td>
</tr>
<tr>
<td>% Families with Children under the age of 18</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Other (specify)</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>
For each targeted marketing population designated as least likely to apply in Block 3b, identify at least one community contact organization you will use to facilitate outreach to the particular population group. This could be a social service agency, religious body, advocacy group, community center, etc. State the names of contact persons, their addresses, their telephone numbers, their previous experience working with the target population, the approximate date contact was/will be initiated, and the specific role they will play in assisting with the affirmative fair housing marketing. Please attach additional pages if necessary.

<table>
<thead>
<tr>
<th>Targeted Population(s)</th>
<th>Community Contact(s), including required information noted above.</th>
</tr>
</thead>
<tbody>
<tr>
<td>White</td>
<td>Long Island Housing Partnership, 180 Oser Avenue Suite 800, Hauppauge, NY 11788 - James Briz (631) 435-4710 <a href="mailto:info@lihp.org">info@lihp.org</a></td>
</tr>
<tr>
<td>Asian</td>
<td>Great Neck Chinese Association, PO Box 225142, Great Neck, NY 11022 <a href="mailto:ghca.org@gmail.com">ghca.org@gmail.com</a></td>
</tr>
<tr>
<td>Asian</td>
<td>Asian Americans for Equality, 133-04 30th Avenue Flushing, NY 11354 (718) 961-0888 <a href="mailto:askeafe@aole.org">askeafe@aole.org</a></td>
</tr>
<tr>
<td>Persons with Disabilities</td>
<td>Long Island Center for Independent Living, 3801 Hempstead Tpke, Suites 208/506, Levittown, NY 11756 (516) 796-0144 - <a href="mailto:LICIL@aol.com">LICIL@aol.com</a></td>
</tr>
</tbody>
</table>
Worksheet 4: Proposed Marketing Activities - Methods of Advertising (See APHMP, Block 4c)

Complete the following table by identifying your targeted marketing population(s), as indicated in Block 3b, as well as the methods of advertising that will be used to market to that population. For each targeted population, state the means of advertising that you will use as applicable to that group and the reason for choosing this method. In each block, in addition to specifying the media that will be used (e.g., name of newspaper, television station, website, location of bulletin board, etc.) state any language(s) in which the material will be provided. Identify any alternative format(s) to be used (e.g., Braille, large print, etc.), and specify the logo(s) (as well as size) that will appear on the various materials. Attach additional pages, if necessary, for further explanation. Please attach a copy of the advertising or marketing material.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Newspaper(s)</td>
<td>White - Westbury Times, Miraola American, Garden City Life, New Hyde Park</td>
<td>Asian - Mattituck Press, Port Washington News, Flushing Times, Great Neck</td>
<td>Disabled - All Herald Newspapers listed in Appendix A</td>
<td></td>
</tr>
<tr>
<td>TV Station(s)</td>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bulletin Boards</td>
<td>White - Distribute advertising flyers within target communities</td>
<td>Asian - Distribute advertising flyers within target communities</td>
<td>Disabled - Distribute advertising flyers within target communities</td>
<td></td>
</tr>
<tr>
<td>Churches &amp; Community Centers</td>
<td>Advertising Flyers within target community centers &amp; real estate offices</td>
<td>Advertising Flyers within target community centers &amp; real estate offices</td>
<td>Advertising Flyers within target community centers &amp; real estate offices</td>
<td></td>
</tr>
<tr>
<td>Other (specify)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Worksheet 4: Proposed Marketing Activities - Methods of Advertising (See API/F 10-04)

Complete the following table by identifying your targeted marketing population(s), as indicated in Item 26, and the methods of advertising that will be used to market to that population. For each targeted population, state the means of advertising that you will use as applicable to that group and the reason for choosing this medium. In addition to specifying the media that will be used (e.g., name of newspaper, television station, website, brochures, bulletin board, etc.), state any languages(s) in which the material will be provided, identify any alternative formats that will be used (e.g., Braille, large print, etc.), and specify the logo(s) (as well as size) that will appear on the various materials. Attach additional pages, if necessary, for further explanation. Please attach a copy of the advertising or marketing material.

<table>
<thead>
<tr>
<th>Targeted Population(s)</th>
<th>Methods of Advertising</th>
<th>Targeted Population</th>
<th>Targeted Population</th>
<th>Targeted Population</th>
</tr>
</thead>
<tbody>
<tr>
<td>Newspaper(s)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Radio Station(s)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TV Station(s)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electronic Media</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bulletin Boards</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brochures, Notices, Flyers</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other (specify)</td>
<td>Disabled Residents</td>
<td>Newspapers, as well as advertising on Abriendo.com</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Marketing Plan
New Cassel

Introduction

The Marketing Plan set forth herein will be used to ensure that marketing efforts are fair and affirmatively further fair housing. Community outreach and notification will be conducted to reach a broad spectrum of the population.

The proposed project will employ the following actions to affirmatively market the units:

1. Media. Newspaper advertising will primarily be used; with advertisements placed in newspapers or online of general circulation, as well as publications targeted to minority populations and disabled persons. In addition, public service radio announcements will also be distributed. Direct mailing will be done to relevant governmental agencies and community outreach and information will be made available.

Newspapers (Print or Online)

Display or classified advertisements will be placed in LI Herald Newspapers a publication which has a wide general circulation through local publications throughout Long Island. In addition, advertisements will be placed in minority publications. An ad will also be placed in ABLE a publication that is targeted to the disabled population.

All ads will include a statement advising that fair housing laws will be followed. The ads will be placed a minimum of one time. Initial advertising will commence at least 30 days prior to the deadline for submission of applications.

Social and Electronic Media

Facebook will be utilized to assist in the marketing and outreach of the program.

Community Outreach

Community Seminars
To educate and increase participation of community residents who are least likely to apply for the proposed affordable housing homes, special outreach efforts will be implemented. Upon advertisement of the project, one or more community seminars will be conducted by LIHP. At these seminars community residents will be educated on program guidelines, application process, lottery procedures, mortgage requirements, credit issues and general home buying requirements. Pre purchase housing counselors
will be in attendance to answer questions and provide assistance. The time and place of any seminar will be advertised.

**Brochures/Flyers**

Brochures or flyers will be prepared which will include, at a minimum, the name and location of the development, telephone number and address to obtain an application, number of units, and fair housing law compliance.

**Community Contacts**

LIHFA will notify the following, in writing, of the program and any others it is requested to notify:

Nassau County Office for the Aging  
60 Charles Lindbergh Blvd.  
Uniondale, New York 11553  
(516) 227-8900  
Victoria.meyerhoefer@hhsnassaucounty.ny.us  
Victoria Meyerhoefer, Director

Nassau County Office for the Physically Challenged  
60 Charles Lindberg Blvd.  
Uniondale, New York 11553  
(516) 227-7399  
Matthew.Dwyer@hhsnassaucounty.ny.us  
Matt Dwyer

Great Neck Chinese Association  
PO Box 220442  
Great Neck, NY 11022  
Gnca.org@gmail.com

Asian Americans for Equality  
133-04 39th Avenue  
Flushing, NY 11354  
uskafe@aafse.org

Suffolk County Office for People with Disabilities  
North County Complex, Building 158  
PO Box 6100  
Veterans Memorial Highway  
Hauppauge, NY 11788  
(631) 853-8333  
Frank.Krotschinsky@suffolkcountyny.gov  
Contact: Frank Krotschinsky, Esq., Director
United Spinal Association
75-20 Astoria Blvd.
Jackson Heights, NY 11370-1177
(718) 803-3782
J.Gaskins@UnitedSpinal.org
Joseph Gaskins, Interim President & CEO

The Long Island Center for Independent Living, Inc.
3601 Hempstead Turnpike, Suite 208
Levittown, NY 11729
(516) 796-6176
llicil@aol.com
Ms. Patricia Moore, Executive Director

Economic Opportunity Commission of Nassau County, Inc.
134 Jackson Street
Hempstead, NY 11550
516-486-2800
ymiller@eoc-nassau.org
Ms. Iris A. Johnson, CEO – her assistant is Yvette Miller

Long Island Council of Churches
1664 Danten Green
Hempstead, New York 11550
(516) 565-0250
LIConnv@optonline.net
Rev. Dyanne Pina, Executive Director

LONG ISLAND 100 BLACK WOMEN
http://www.li100bw.com/
info@li100bw.com
P.O. Box 341
Garden City, New York, 11530-0341
(P) 615.225.0299

URBAN LEAGUE OF LONG ISLAND
http://www.urbanleaguelongisland.org/
URBAN LEAGUE OF LONG ISLAND YOUNG PROFESSIONALS
http://www.urbanleaguelongisland.org/Young_Professionals.html

Theresa Sanders – Tsanders@urbanleaguelongisland.org
There47530@aol.com

First Baptist Church
212 Garden St, Westbury, NY 11590
(516) 333-5422
Left Multiple Messages
Lionel Harvey Pastor

St Brigids Catholic Church
75 Post Ave, Westbury, NY 11590
(516) 334-0021
Maria Panero
Left Messages

United Methodist Church
265 Asbury Ave E #3, Westbury, NY 11590
(516) 333-0874
Shelia Ann Beckford
Left Messages

St John's Baptist Church
1025 Prospect Ave, Westbury, NY 11590
(516) 338-9390
William Watson
Left Messages