# Appointment of an Administrative Assistant Resolution

A regular meeting of the Nassau County Industrial Development Agency (the "Agency") was convened in public session at the Theodore Roosevelt Executive & Legislative Building, Ceremonial Chambers, 1550 Franklin Avenue, Mineola, County of Nassau, New York on February 27, 2020 at 6:45 p.m., local time.

The meeting was called to order by the Chairman and, upon roll being called, the following members of the Agency were:

### PRESENT:

Richard Kessel Chair
Lewis M. Warren Vice Chair
Anthony Simon 2nd Vice Chair
Amy Flores Treasurer
John Coumatos Asst. Treasurer

Timothy Williams Asst. Treasurer
Secretary

Christopher Fusco Asst. Secretary

#### NOT PRESENT:

N/A

#### THE FOLLOWING ADDITONAL PERSONS WERE PRESENT:

Harry Coghlan Chief Executive Officer / Executive Director Danielle Oglesby Chief Operating Officer/ Deputy Executive

Chief Operating Officer Deputy Executive

Director

Catherine Fee Director of Business Development/Chief

Marketing Officer

Colleen Pereira Administrative Director
Carlene Wynter Compliance Assistant
Thomas D. Glascock, Esq. General Counsel

Andrew D. Komaromi, Esq. Bond/Transactional Counsel

The attached resolution no. 2020-14 was offered by Anthony Simon, seconded by Timothy Williams:

## Resolution No. 2020-14

# RESOLUTION OF THE NASSAU COUNTY INDUSTRIAL DEVELOPMENT AGENCY (THE "AGENCY") APPOINTING AN ADMINISTRATIVE ASSISTANT

WHEREAS, the Nassau County Industrial Development Agency (the "Agency") is authorized and empowered by the provisions of Chapter 1030 of the 1969 Laws of New York, constituting Title I of Article 18-A of the General Municipal Law, Chapter 24 of the Consolidated Laws of New York, as amended (the "Enabling Act"), and Chapter 674 of the 1975 Laws of New York, as amended, constituting Section 922 of said general Municipal Law (said Chapter and the Enabling Act being hereinafter collectively referred to as the "Act") to, inter alia, promote the economic welfare, recreation opportunities and prosperity of the inhabitants of New York State and to actively promote, develop, encourage and assist in the promotion, attraction and development of economically sound commerce and industry to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York, to improve their economic welfare, recreation opportunities, prosperity and standard of living, and to prevent unemployment and economic deterioration, and to promote the development of facilities to provide recreation for the citizens of New York State and to attract tourists from other states; and

WHEREAS, the Agency has from time to time, by resolution of the members of the Agency, appointed persons to serve in various capacities for the Agency, to execute its activities and operations; and

WHEREAS, the Agency at times has needed, and it currently needs, an administrative assistant to handle various office duties and to assist the officers and other staff of the Agency in fulfilling various tasks, as needed, for the Agency; and

WHEREAS, the Agency wishes to appoint Nicole Gil, to serve it in that capacity; and

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE NASSAU COUNTY INDUSTRIAL DEVELOPMENT AGENCY, AS FOLLOWS:

<u>Section 1</u>. Having determined that Nicole Gil has the experience and qualifications required for the position, the Agency appoints as of the date hereof Nicole Gil as an administrative assistance for the Agency. The Chair of the Agency is hereby authorized to negotiate the compensation and other terms of the employment relationship with Nicole Gil, on behalf of the Agency but subject to the Agency's approved budget.

Section 2. This Resolution shall not preclude the Agency from appointing person to any other officer of or position with the Agency, as determined from time to time by the members of the Agency.

Section 3. The Agency hereby determines that the proposed action is a Type II Action pursuant to Article 8 of the New York Environmental Conservation Law (including the regulations thereunder, "SEQRA") involving "continuing agency administration" which does not involve "new programs or major reordering of priorities that may affect the environment" (6 NYCRR

Section 6.17.5 (c)(26)) and therefore no Findings or determination of significance are required under SEQRA.

Section 4. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Richard Kessel	VOTING Aye
Lewis M. Warren	<b>VOTING</b> Aye
Anthony Simon	<b>VOTING</b> Aye
Timothy Williams	VOTING Aye
Chris Fusco	VOTING Aye
Amy Flores	VOTING Aye
John Coumatos	VOTING Aye

The foregoing Resolution was thereupon declared duly adopted.

STATE OF NEW YORK	)
	) SS:
COUNTY OF NASSAU	)

We, the undersigned [Assistant] Secretary and [Vice] Chairman of the Nassau County Industrial Development Agency (the "Agency"), do hereby certify that we have compared the foregoing extract of the minutes of the meeting of the members of the Agency, including the Resolution contained therein, held on February 27, 2020 with the original thereof on file in our office, and that the same is a true and correct copy of said original and of such Resolution set forth therein and of the whole of said original so far as the same relates to the subject matter therein referred to.

WE FURTHER CERTIFY that (A) all members of the Agency had due notice of said meeting; (B) said meeting was in all respects duly held; (C) pursuant to Article 7 of the Public Officers Law (the "Open Meetings Law"), said meeting was open to the general public, and due notice of the time and place of said meeting was duly given in accordance with such Open Meetings Law; and (D) there was a quorum of the members of the Agency present and throughout said meeting.

WE FURTHER CERTIFY that, as of the date hereof, the attached Resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Agency this 27<sup>th</sup> day of February, 2020.

Chairman

(SEAL)